

BIO – DATA – PROFORMA

**Application for the post of Stores officer at
All India Institute of Medical Sciences, Jodhpur**

| 1. | Name and address in BLOCK letters | | Please attached Recent Passport Size Photo | |
|--|---|--|---|---|
| 2. | Date of Birth (in Christian era) | | | |
| 3. | Date of retirement under Central/State Government Rules | | | |
| 4. | Educational Qualification | i) | | |
| | | ii) | | |
| | | iii) | | |
| | | iv) | | |
| 5. | Whether educational and other qualifications required for the post are satisfied. | | | |
| 6. | If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same. | | | |
| 7. | Qualifications/ Experience required | Qualifications/ Experience possessed by the Officer | | |
| | <p><u>Essential Eligibility Criteria:-</u> Officers under the central/State/U.T. Governments /University/Statutory, Autonomous Bodies or Research and Development Organizations. i. holding analogous posts on regular basis, or ii. with 2 years' regular service in the grade pay of Rs.4800/- or iii. with 3 years' regular service in the grade pay of Rs.4600/- and having educational qualifications and experience as under: (i). Degree from a recognized University /Institution; (ii)Post -Graduate degree /Diploma in Material Management from a recognized University/Institution; OR (iii) Bachelor's Degree in Material Management from a recognized University / Institution and 3 years' experience in store handling (preferably Medical Stores.)</p> | | | |
| 8. | Please state clearly whether in the light of entries made by you above, you meet the requirements of the post. (Yes/No) | | | |
| 9. Details of employment in chronological order (Enclose a separate sheet, duly authenticated by your signature if the space below is insufficient). | | | | |
| Office/Institution /Organization | Post held on regular basis | | *Pay-band and Grade pay (Scale of Pay post held on regular basis) | Nature of duties (in Details) highlighting experience required for the post applier for |
| | From | To | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| 10. | Nature of present employment (i.e.ad-hoc or temporary or quasi-permanent or permanent) | | | |

| | | | | |
|---|--|--|--|--|
| 11. | In case the present employment is held on deputation/contract basis, Please state : | | | |
| (a) The date of appointment | (b) Period of appointment of deputation/contract | (c) Name of the parent office/organization to which you belong | (d) Name of the post and Pay of the Post held in substantive capacity in the parent organisation | |
| | | | | |
| 12. | Please state whether working under: (A) Central Government (B) State Government (C) Autonomous Organization (D) Government undertaking (E) University (F) Other | | | |
| 13. | Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale. | | | |
| 14. | Additional information, if any, which you would like to mention in support of your suitability for the post (Enclose separate sheets, duly authenticated, if the space is insufficient) | | | |
| 15. | Whether belongs to SC/ST (if yes, please specify) | | | |
| 16. | Contact Nos. | 1) Office | | |
| | | 2) Residence | | |
| | | 3) Mobile | | |
| | | 4) E-mail address | | |
| <i>Signature of the Candidate</i> Candidate's Address: _____ | | | | |
| Date: _____ | | | | |
| <u>Certification by the Employer / Cadre Controlling Authority</u> | | | | |
| I. It is certified that there is no vigilance or disciplinary case pending/contemplated against Shri/Smt. _____. II. His/ Her integrity is certified. III. His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed. IV. No major/minor penalty has been imposed on him/her during the last 10 years. | | | | |
| Countersigned: | | | | |
| _____ [Employer/Cadre Controlling Authority with Seal] | | | | |
| Date: _____ | | | | |